

**LIBRARY BOARD OF TRUSTEES MEETING
October 23, 2013**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Earle.
Members present: Lisica, Parus, Weins
Member excused: Powers
Library staff present: Director: Thomas, Ass't. Director: Goike
- PUBLIC DISCUSSION
No public discussion
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Weins.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Weins, to approve minutes as presented, 2nd Parus.
Motion approved.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi's report
Motion made by Weins, 2nd Lisica to accept August report as presented.
Motion approved.
B. Monthly Fund Report – City Printout –
Report dated October 22, 2013 was received.
C. City Treasurer report –
Account Balance Report received dated October 23, 2013.
- V. BUSINESS
A. OLD
1. Summary of Director's Performance Evaluation
Tabled
- B. NEW
1. New policy – Lost or Damaged/Missing Pieces
After discussion of changes, final policy with revisions will be presented at next meeting.
2. Update policy – Collection agency
Draft was presented for discussion with revisions to be resubmitted at next meeting.
- C. OTHER
- VI. ANNOUNCEMENTS, INFORMATION, ETC.
A. Stats from programs, upcoming events
Summary of activities presented for October including Organ Donation and Healthcare Program. November schedule of activities was provided.
B. Friends Meeting & News - C. Earle

They will provide promotion bags to sell for \$3.00. Holiday Bazaar and Book sale will be November 30, 2013.

- C. Strategic Plan report - B. Weins
Next meeting will be October 29th with Weins chairing the meeting.
- D. Donation Report
Current total is \$ 37,581.56. Among fund raisers were McDNight (McDonald's Restaurant, Stevie B Pizza
- E. SLC report
-- Will provide replacement for Michicard (State program) with a Cooperative card (state library cooperative program).
- F. Magazine Subscription
Library cooperative is buying Zinio online magazine access for libraries.
- G. Other

VII. ADJOURN

Meeting adjourned @ 8:25 pm

NEXT MEETING DATE - December 4, 2013@ 7:30 PM

Approved Dec. 4, 2013