

Approved June 25, 2014

**LIBRARY BOARD OF TRUSTEES MEETING
May 28, 2014**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Powers.
Members present: Powers, Weins, Parus, Earle
Member excused: Lisica
Library staff present: Director: Thomas, Asst. Dir. Goike
- II. APPROVAL OF AGENDA
Thomas asked to add item V.A.1.a. Minimum Wage Law under the Business Section and VI. E. Wireless stats under the Announcements Section. Motion made by Powers to approve agenda as amended, 2nd by Weins. Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Weins, to approve minutes as presented, 2nd Earle.
Motion approved.

Public Discussion

This is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the Board.

No comments.

- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report (Thomas noted the correct report date is May 23)
- Goike noted that there were two slight discrepancies in the report due to timing issues with the city report but overall the report is on target.
- B. Monthly Fund Report – City Printout – Dated 5/23/2014
- The report shows that expenses are on track to finish with a slim amount of income over expenditures. Goike noted that there is improved communication with the city’s accounts payable clerk but the city does use the posting date rather than the invoice date.
- C. City Treasurer report – Dated April 30, 2014.
- The report was received and filed.
- Motion made by Weins, 2nd by Powers, to accept the three financial reports. Motion approved.
- V. BUSINESS
- A. OLD

1. Budget 2014/15

Treasurer Bob Weins presented the budget. The budget is flat compared to last year's but uses conservative numbers. The library should be able to present a balanced budget for the coming year, although with a very slim margin.

a. Minimum Wage

Legislation to adjust the minimum wage passed this week and the minimum wage will increase September 1 to \$8.15. Weins adjusted the budget proposal to account for the increase in staff compensation.

Motion by Weins, 2nd by Powers, to approve the 2014/15 budget as amended. Motion approved.

B. NEW

1. City grant writer – Linda Davis-Kirksey

Ms. Davis-Kirksey explained her background and gave a presentation. She has owned an independent consulting firm for 18 years and has been consulting with the City of New Baltimore for three months. She can help write grants for the library if a suitable opportunity is found. Powers will contact her to meet with us again when the library finds a grant opportunity.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

May 3rd – 9th – The Anchor Bay Art show was successful. The group gave the library \$200.00

B. Friends – fundraiser w/Texas Roadhouse – The Friends made \$100 and also sold \$192.25 of baked goods in the restaurant lobby

C. Renovation project

Children's area is finished, except for one bookshelf.

D. Donation report

A \$200 donation was made and the current total stands at \$39,587

E. Wireless Stats

The new wireless system is running. The library tracked 78 uses in the first week.

F. Other

VII. ADJOURN

Motion to adjourn by Parus, 2nd by Powers. Motion approved. Meeting adjourned @ 8:57 pm

VIII. NEXT MEETING DATE - June 25, 2014 @ 7:30 PM