

**LIBRARY BOARD OF TRUSTEES MEETING
December 4, 2013**

MINUTES

- I. **CALL TO ORDER**
Meeting called to order at 8:19pm by Earle.
Members present: Lisica, Weins
Excused: Parus, Powers
Library staff present: Director: Thomas
- PUBLIC DISCUSSION**
No public discussion
- II. **APPROVAL OF AGENDA**
Motion made by Lisica to approve agenda with additions, 2nd by Weins.
Motion approved.
- III. **APPROVE OF MINUTES**
Motion made by Weins, to approve minutes as presented, 2nd Earle.
Motion approved.
- IV. **FINANCIAL REPORTS**
A. Monthly expenses and revenues – Sandi’s report
Motion made by Weins, 2nd Earle to accept as presented. Motion approved.
B. Monthly Fund Report – City Printout –
 Received for the period ending 11/27/2013
 The director shared a summary of the last fiscal year city audit report.
C. City Treasurer report –
 Provided with balances as of September 30, 2013.
- V. **BUSINESS**
A. **OLD**
1. Summary of Director’s Performance Evaluation
 Board president shared written evaluation.
 On Motion by Earle, 2nd by Weins, the presentation was accepted as
 written.
2. Approve Lost or Damaged/Missing Pieces policy
 Tabled.
3. Approve collection agency policy
 Tabled.

B. **NEW**
1. Approve 2014 library closings
 Motion made by Lisica, 2nd Weins to approve list of dates presented by
 the director. Motion passed.
2. Approve 2014 library board meeting dates
 Motion made by Weins, 2nd by Lisica to approve dates as presented by
 the director. Motion passed.

3. SLC MILibrary card
Director requested library participation in the MILibrary card program which is a replacement for the MichiCard program. On motion made by Lisica, 2nd by Weins, the agreement was approved.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Stats from programs, upcoming events
- B. Friends bazaar
The bazaar was successful with 20 vendors and other activities and provided \$1204 after expenses for them
- C. Strategic Plan report – B.Weins
Strong input from a diverse group of community members.
Work is continuing with the next meeting scheduled for December 10th.
- D. Donation Report
Amount to date is \$ 38,157.00
- E. Other

VII. ADJOURN

Meeting adjourned @ 8:55 pm

VIII. NEXT MEETING DATE - January 22, 2014@ 7:30 PM

APPROVED Jan. 22, 2014