

**LIBRARY BOARD OF TRUSTEES MEETING  
March 25, 2015**

**MINUTES**

- I. CALL TO ORDER  
Meeting called to order at 7:45pm by Powers.  
Members present: Powers, Lisica, Weins, Steffey  
Members excused: Weins  
Library staff present: Director: Thomas,
- PUBLIC DISCUSSION  
No public discussion
- II. APPROVAL OF AGENDA  
Motion made by Lisica to approve agenda as presented, 2<sup>nd</sup> by Powers.  
Motion approved.
- III. APPROVE OF MINUTES  
Motion made by Powers, 2<sup>nd</sup> Steffey to approve February 25 minutes with corrections. Motion approved.
- IV. FINANCIAL REPORTS  
A. Monthly expenses and revenues  
Motion made by Powers, 2<sup>nd</sup> Earle to accept as presented. Motion approved.  
B. Monthly Fund Report – City Printout –  
Presented dated 03/24/2015 for the period ending 03/31/2015  
C. City Treasurer report –  
Not received
- V. BUSINESS  
A. OLD  
1. Approve new BayRama closings.  
Thomas presented schedule that provides more opening hours. Motion by Powers, 2<sup>nd</sup> by Lisica to accept. Motion approved.  
2. Approve a new meeting or time change for June’s meeting.  
Proposal made to set the meeting for June 23<sup>rd</sup> at 7:00 pm. Motion made by Powers, 2<sup>nd</sup> by Lisica to accept date. Motion approved.  
3. Approve closing Friday July 3<sup>rd</sup> for Saturday July 4<sup>th</sup> holiday  
Request made to set July 3<sup>rd</sup> as paid holiday since July 4<sup>th</sup> is a Saturday. Motion by Lisica, 2<sup>nd</sup> by Earle to accept this schedule. Motion passed.  
4. Discussion on charging a fee for use of Community Room  
No change. Leave current policy in effect.
- B. NEW  
1. Approve MOS proposal on equipment

A proposal from Michigan Office Solutions was presented which would a simpler process to provide photocopy and printing services to library users and library staff. After discussion, the board requested additional data to be provided since it required a 5 year contract.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

Art Show dates are April 25<sup>th</sup> to May 1<sup>st</sup>

Fund raisers are scheduled at McDonald's (March 24<sup>th</sup>), Stevie B's (April 21), Texas Road House (September)

B. Harbor meeting Report - C. Earle

Sessions have brought out ideas and reveal assets the can be developed by or for the city.

Thomas was assured of parking lot space maintenance for the library.

C. Building issues

Door lock/key issues have been resolved

D. Donation report – Current total is \$42,176.00

E. Other

New company will provide service on the donation plaque.

VII. ADJOURN

Meeting adjourned @ 8:45 pm

VIII. NEXT MEETING DATE - April 22,, 2015@ 7:30 PM