

LIBRARY BOARD OF TRUSTEES MEETING
January 23, 2013

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Powers.
Members present: Earle, Lisica, Parus
Member excused: Weins
Library staff present: Director: Thomas
- PUBLIC DISCUSSION
No public discussion
- II. APPROVAL OF AGENDA
Motion made by Parus to approve agenda as presented, 2nd by Lisica.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Powers, 2nd Earle to approve November 28, 2012 minutes as presented. Motion approved.
- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report
Motion made by Powers, 2nd Lisica to accept as presented. Motion approved.
 - B. Monthly Fund Report – City Printout –
Presented as of 12/31/2012
 - C. City Treasurer report –
Presented as of November 30, 2012
- V. BUSINESS
- A. OLD
 - 1. Evaluation forms D.Parus
Parus presented a library director’s evaluation from another library as a follow-up to previous discussions on staff evaluation. It was agreed to submit it to personnel committee for evaluation with that of the current evaluation form and procedure.
 - B. NEW
 - 1. Part-Time Hour cuts – (K.Marra)
With the new Health Care law going into effect, the definition of a part-time employee has changed and the conditions for their fringe/medical benefits. After discussion, the director was requested to seek clarification from the city personnel department as to this policy change as it affects library employees.
 - 2. Millage Discussion – Friends Meeting – C.Earle & D. Parus
Summary highlights were made regarding on-going strategy to maintain the library services through a “make-up millage” campaign. The Friends of the Library discussion was regarding some strategies.

- No firm plan or dates are in place.
3. New mobile version of our library webpage
The library's web site now has a Quick Response Code (QR-code) for those users wishing to utilize their capable mobile devices.
- C. OTHER
PPT
Parus provided data and noted that the Michigan Personal Property Tax is in a state of flux.
- VI. ANNOUNCEMENTS, INFORMATION, ETC.
- A. Stats from programs, upcoming events
 - B. Friends report -C. Earle
Their Christmas bazaar was a success. They purchased a flat screen TV for the library.
 - C. 25th Anniversary Party
This year the library will be celebrating their 25th year in the current building. Events are being scheduled
 - D. Donation report
Current total stand at \$35,275.00
 - E. Other
- VII. ADJOURN
Meeting adjourned @ 8:35 pm
- VIII. NEXT MEETING DATE - February 27, 2013@ 7:30 PM

Approved 2/27/13