

**LIBRARY BOARD OF TRUSTEES MEETING
February 26, 2014**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35pm by Powers.
Members present: Earle, Lisica, Parus
Member excused: Weins
Library staff present: Director: Thomas, Assistant Director: Goike
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Earle.
Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Parus, to approve minutes as presented, 2nd Earle.
Motion approved.

Public Discussion

This is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the Board.

-Jaynemie Hubanks addressed the library board in respect to policies that impact the public's use of services with library card requirement, internet policy – timing out issue, keeping bathroom locked

-Library staff was present to voice their concerns regarding the need of providing a fulltime children's librarian. Currently the position is part time and the board noted that this position will be addressed in the next budget meeting.

- IV. FINANCIAL REPORTS
 - A. Monthly expenses and revenues – Sandi's report
Tabled due to city fund report problems
 - B. Monthly Fund Report – City Printout
Tabled due to report problems
 - C. City Treasurer report –
Received report dated January 31, 2014

Public Discussion

If you wish to be heard on any agenda item, please identify yourself and give agenda item.

- V. BUSINESS
 - A. OLD
 - 1. Handicapped door service agreement
Single quote provided.
Additional information needed .Tabled

B. NEW

1. I.T.I. telephone maintenance agreement
Single quote provided.
Additional information needed.
Tabled

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Stats from programs, upcoming events
- B. Friends report - C.Earle
Director asked if they could consider buying tablets in the future.
- C. CIP meeting - C.Earle
Earle and Thomas met with Jack Daily to discuss library and city planning projects.
- D. Reposted online survey
Questionnaire providing data on library usage by the public
- E. Senior Brigade programs
State of Michigan Department of Consumer Protection programs to help senior citizens.
- F. National Consumer Protection week
Postal safety
- G. Donation report
Current total is \$ 39,313.00.
- H. Page leaving
Autumn Haban is leaving and Kristina Frederick starts March 10th
- I. Zinio information
Online magazine subscription service is going well
- J. Fin Restaurant
Open but concerns about parking in library lot
- K. Other

VII. ADJOURN

Meeting adjourned @ 8:45 pm

VIII. NEXT MEETING DATE - March 26, 2014@ 7:30 PM