

**APPROVED 6/23/15**

**LIBRARY BOARD OF TRUSTEES MEETING  
May 27, 2015**

**MINUTES**

- I. CALL TO ORDER  
Meeting called to order at 7:35pm by Powers.  
Members present: Powers, Earle, Weins, Lisica, Steffey  
Members excused: --  
Library staff present: Director: Thomas
- PUBLIC DISCUSSION  
No public discussion
- II. APPROVAL OF AGENDA  
Motion made by Powers to approve agenda as presented, 2<sup>nd</sup> by Weins.  
Motion approved.
- III. APPROVE OF MINUTES  
Motion made by Steffey, 2<sup>nd</sup> Weins to approve the March 25th minutes  
with corrections. Motion approved.
- IV. FINANCIAL REPORTS  
A. Monthly expenses and revenues (Sandi's report)  
Motion made by Weins, 2<sup>nd</sup> by Powers to accept report dated 05/22/2015  
as presented. Motion approved.  
B. Monthly Fund Report – City Printout –  
Presented dated 05/22/2015 for the period ending 05/31/2015  
C. City Treasurer report –  
No report received.
- V. BUSINESS  
A. OLD  
1. Approve MOS proposal on equipment  
Updated information on previous discussion on the purchase of  
photocopy machine and printers for library staff and public was  
presented. Weins summarized financial data on lease versus outright  
purchase of equipment with service contract. Weins made a motion to  
approve outright purchase with service contract, 2<sup>nd</sup> by Steffey.  
Motion was approved.
- B. NEW  
1. TPG report --- B. VanPeteghem  
Representatives (B.VanPeteghem and G.Sommers) presented a  
preliminary budget summary for completing of library building renovations  
based on the continuation of the original plans. Data sheet dated April 22,  
2015 provided costs for a list of modifications which could be selected  
within the current budget constraints. After discussion, TPG was requested  
to reconsider the modifications and come back with new list based on  
input from the board.

2. K.Marra FT  
Request was made by Thomas to change the Childrens Librarian position from part time to full time. Discussion of implementation and the needed budget adjustments resulted with tabling request. Motion was made by Lisica to bring the issue back to the board within 6 months based on the fiscal situation, 2<sup>nd</sup> by Weins. Motion passed.
3. Discussion/Approval of 2015/2016 library budget  
Weins presented data which showed a small, positive balance of about \$9,000. Adjustments were made. Powers made motion to accept the budget with adjustments, 2<sup>nd</sup> by Steffey. Motion approved.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Stats from programs, upcoming events  
Art Show group donated \$200 to the library after the show.
- B. New children's database - Beanstack  
New service being offered to parents and children through the Beanstack website that is a personalized book recommendation service connected to the library's collection. Demo is at library's website.
- C. 2015 Summer Reading Program  
Children's Librarian (K. Marra) provided literature being distributed for the upcoming summer. Theme is "Every Hero Has A Story : Community Heroes at MPL". Heroes include police, firemen, veterans and the mayor who will visit the library
- D. BayRama parade judge  
M.Thomas will be a judge this year.
- E. Donation report  
Current total is \$43,022.00
- F. Other  
BayRama - citizen of the year = Mark Miller  
BayRama - business of the year = Pit Stop  
BayRama - established business of the year = Donna's Creative Images

VII. ADJOURN

Meeting adjourned @ 9:30 pm

VIII. NEXT MEETING DATE - June 23, 2015@ 7:30 PM