

Approved 9/24/14

**LIBRARY BOARD OF TRUSTEES MEETING  
August 27, 2014**

**MINUTES**

- I. CALL TO ORDER  
Meeting called to order at 7:35pm by Powers.  
Members present: Earle, Lisica, Powers  
Member excused: Weins  
Library staff present: Director: Thomas, Assistant Director: Goike
- PUBLIC DISCUSSION  
None
- II. APPROVAL OF AGENDA  
Motion made by Lisica to approve agenda as presented, 2<sup>nd</sup> by Powers.  
Motion approved.
- III. APPROVE OF MINUTES  
Motion made by Powers, to approve minutes as presented, 2<sup>nd</sup> Earle.  
Motion approved.
- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report  
Audit from the city has not been done yet.  
Expenses are under budget.  
Motion made by Powers, 2<sup>nd</sup> Lisica to accept as presented.  
Motion approved.
  - B. Monthly Fund Report – City Printout  
Received report for the period ending 0/31/2014
  - C. City Treasurer report –  
Not received
- V. BUSINESS
- A. OLD
  - 1. Personal Property Tax discussion  
Michigan voter approval of reducing the personal property tax will not have an immediate impact on library funding. Libraries are protected for 5 years by state reimbursement
  - B. NEW
  - 1. Recommend S. Lisica be reappointed for 5 years to the Library Board  
On a motion by Powers, 2<sup>nd</sup> by Earle to approve recommendation the motion approved.
  - 2. Board member resigned  
Dale Parus has resigned due to employment relocation. Thomas noted that she has one applicant.
  - 3. Wages and Salaries policy  
The new minimum wage law has impacted the current salary/wages of library staff. Thomas and the library board will examine and recommend adjustments at the scheduled November meeting.

4. Use of community room (s)  
Members were presented with a need to revise the procedures of the Quiet Study rooms. An individual has challenged use based on his interpretation of the room use.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Stats from programs, upcoming events  
Agenda of events for September and October was provided.  
The Friends bazaar is scheduled on the Saturday after Thanksgiving
- B. Summer reading report – K.Marra  
The board was provided with a summary of statistics for the summer reading program. For 2014 there was a total of 1,192 children attending event for the year.
- C. Employees – replacing page(s) & clerk  
Library clerk Marilyn Bernhard has resigned due to medical issues.  
Page Abby Robbestael is leaving to continue her education.
- D. Harrison Township library  
The township voters have approved the establishment of its own library. The Suburban Library Cooperative has accepted its membership with restrictions until the State of Michigan recognizes it as a legal institution eligible for state funding.
- E. New City administrative assistant  
The position was filled by Bonnie McInerney-Slater
- F. Donation report  
Currently at \$40,000
- G. Other  
None

VII. ADJOURN

Meeting adjourned @ 9:00 pm

VIII. NEXT MEETING DATE - September 24, 2014