

LIBRARY BOARD OF TRUSTEES MEETING
April 24, 2013

MINUTES

- I. **CALL TO ORDER**
Meeting called to order at 7:35pm by Powers.
Members present: Lisica, Parus, Weins
Excused: Earle
Library staff present: Director: Thomas, Assistant Director: Goike
- PUBLIC DISCUSSION**
No public discussion
- II. **APPROVAL OF AGENDA**
Motion made by Lisica to approve agenda as presented, 2nd by Powers.
Motion approved.
- III. **APPROVE OF MINUTES**
Motion made by Parus, to approve minutes as presented, 2nd Weins.
Motion approved.
- IV. **FINANCIAL REPORTS**
A. Monthly expenses and revenues – Sandi’s report
Motion made by Weins, 2nd Powers to accept as presented. Motion approved.
B. Monthly Fund Report – City Printout –
 Received for the period ending 03/31/2013
C. City Treasurer report –
 Provided with balances as of February 28, 2013.
- V. **BUSINESS**
A. OLD
1. Approve Director evaluation forms
 Parus presented revision #3. On motion by Weins with a 2nd by Lisica, the forms were approved with amended added to insert the date on the form as annual evaluation.
- B. NEW
1. Approve extra water meter
 Approved meter with no sewage charges for lawn sprinkler at a cost of \$310.00 plus \$60.00 for permit.
2. Letter on part time hours
 Received copy of letter from city attorneys York, Dolan & Tomlinson, P.C. addressed to the mayor regarding addressing issues of Obama Care and part time employees. It attempted to clarify the situation but noted that the issue remains under discussion.

C. OTHER

1. Circulation policy – Non resident fee

Director requested a change for the nonresident fee. Charges by other local libraries were noted. On a motion by Powers and 2nd by Parus, the fee of \$75.00 was approved.

2. Library Anniversary

The date is June 27th and the Anchor Bay Foundation is donating \$200.00 for the 25th anniversary event.

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

B. Friends report

Will hold a 2 day book sale with the art show

C. National Library Week

Activities were held the week of April 15th.

D. National Volunteer Week

Week of April 22nd.

E. Donation Report

Amount to date is \$ 36,137.58

F. Art show

Annual event will be April 27th to May 3rd.

G. Coin machine for copy machine

Not purchased based on cost and level of use.

H. Michigan Art Pass

Passes are available online to Michigan cultural attractions

I. McD night fundraiser

Tuesday May 14th

VII. ADJOURN

Meeting adjourned @ 8:50 pm

VIII. NEXT MEETING DATE - May 22, 2013@ 7:30 PM

Approved 5/29/13