

APPROVED 10/26/2016

**LIBRARY BOARD OF TRUSTEES MEETING
September 29, 2016**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35 pm by Powers.
Members present: Powers, Lisica, Steffey,
Member excused: Earle, Weins
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Powers to approve agenda as presented, 2nd by Steffey.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Steffey, to approve minutes as presented, 2nd Powers.
Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Report as of September 27, 2016. Tabled
B. Monthly Fund Report – City Printout –
Received for the period ending 09/30/2016
C. City Treasurer report –
Not received.
- V. BUSINESS
A. OLD
1. Newsletter
Director has adopted MailChimp as the email newsletter provider. It
will be used to reinforce library information and programs. Collection
of library user emails will be via bookmarks.
- B. NEW
1. Approve request – wish list –
Tabled
2. Director evaluation
Tabled
- C. OTHER
1. Personnel policy meeting request
Steffey, Lisica, Earle will schedule a date.

- VI. ANNOUNCEMENTS, INFORMATION, ETC.
 - A. Program stats from September 2016 programs, upcoming events, programs
 - B. New hires
 - Kaylea Austin (replaces Michael Wing), Maria Gardella (replaces Ally Lobbestael)
 - C. ABCF grant approved
 - \$500 grant will provide DVD purchases from PBS program list.
 - D. Donation report
 - Current total stands at \$48,113.50
 - E. Other
- VII. ADJOURN
 - Meeting adjourned @ 8:34 pm
- VIII. NEXT MEETING DATE - Wednesday October 26, 2016 @ 7:30 PM