

APPROVED 12/5/2018

LIBRARY BOARD OF TRUSTEES MEETING November 7, 2018

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:45 pm by Powers
Members present: Powers, Weins, Lisica, Steffey, Earle
Library staff present: Director: Thomas
Friends of the Library Representative: Moira Willis
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Steffey.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Powers, to approve minutes as presented, 2nd Weins.
Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
- No public comments.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Data provided as of 11/2/2018 for period ending November 2, 2018.
Motion made by Weins, 2nd by Steffey to accept as presented. Motion approved.
B. Monthly Fund Report – City Printout –
Printout received dated 11/2/2018 for the period ending 09/30/2018.
C. City Treasurer report –
A report as of Sept. 30, 2018 was available.
- V. BUSINESS
A. OLD
1. Pub book club
With the legal/insurance liability issue addressed, the library will initiate book talks at local pubs/restaurants. Other libraries have initiated such a program. Motion was made by Lisica to implement such a local program, 2nd by Powers. Motion approved
2. DTE Project – TPG with LaBelle Electric
The energy saving proposal was tabled with further information to be provided via TPG (construction manager), DTE and Labelle Electric.
3. Directors evaluation
Board members excused the director to perform the annual review of her job performance. The Board president will meet with the director to present the results.

B. NEW

1. Small kitchen area – TPG report/costs
A TPG proposal to improve the kitchen area in the community room was presented. The current facility is very limited. Upon examination the board requested modifications to the plan. The Director was asked to redraw and secure a new estimate.
2. Harry Potter program – February 8, 2019 after hours
Request was made by the children's and young adult librarian to do a concert. The program (music about Harry Potter) by a rock band called Tonks & the Aurors with the New Baltimore Recreation department. Motion made by Weins and 2nd by Steffey to approve the activity. Motion approved.
- 3 Selection of officers
Annual selection of officers resulted in all positions remaining the same for next year.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from October 2018 and upcoming events
Reports on the gaming, book club, etc. activities were summarized. MPL Children's Room News for October was distributed.
- B. Friend's Report – M. Willis
The Friends will have a monthly lunch meeting to maintain interest along with a quarterly meetings. Plans are to maintain the Holiday Bazaar, a Spring Tea and an Open House program to publicize and support library programs.
- C. Macomb Literacy closure
The SLC announced the end of the program due to inability of finding qualified staff. Some of the services will be offered by the Clinton Macomb library.
- D. Projector for community room
Price quotes were secured but need to be evaluated. No final decision made.
- E. Donation report
Total stands at \$ 55,001.50
- F. Security cameras
The additional cameras were installed.

VII. ADJOURN

Meeting adjourned @ 10:40 pm

VIII. NEXT MEETING DATE - Wednesday December 5, 2018 @ 7:30 PM

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