

APPROVED 5/24/2017

**LIBRARY BOARD OF TRUSTEES MEETING
May 3, 2017**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35 pm by Powers.
Members present: Powers, Earle, Lisica, Steffey, Weins
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Weins.
Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Steffey, to approve minutes for March 22, 2017 meeting as presented, 2nd Weins. Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Report through April 14, 2017.
On motion by Weins, 2nd by Steffey the financial report was approved.
B. Monthly Fund Report – City Printout –
Received for the period ending April 30, 2017
C. City Treasurer report –
Received report dated March 31, 2017.
- V. BUSINESS
A. OLD
1. New service fees from city – M. Shinska, B. McInerney-Slater, Danielle Ponder (Plante-Moran), B. Weins
Representative from Plante-Moran presented a new fee structure for administrative services for all city departments. City clerk (Shinska) and city administrative assistant (McInerney-Slater) provided supportive justification for fee increases. Currently the library pays \$10,000 while the new proposal would be adjusted to \$58,340.00. Weins presented the board’s position on the proposal. The library never paid for these services for 66 years, the board agreed to a \$10,000 fee in 2007 and there is no statutory authority to charge these fees. Further discussion and legal interpretation will be sought from the city attorney.

2. MOS – microfilm project
Michigan Office Solutions had picked up the newspaper microfilm for conversion to digital format and upon examination noted the quantity of images exceeded initial price quote. Motion made by Weins, 2nd by Steffey to accept the adjusted total amount to \$5995.00. Motion passed.

B. NEW

1. Imagine Lawn Care services
Modified lawn care contract was presented by the company. Motion made by Weins, 2nd by Steffey to approve service. Motion approved

C. OTHER

D. ANNOUNCEMENTS, INFORMATION, ETC.

1. Program stats from 2017, upcoming events, programs
Board was provided a summary of monthly activities and the May 2017 calendar of events and programs was distributed.

2. Friends meeting C. Earle
Highlights from April 10th meeting acknowledged the group's support of library services. The children's reading program received \$800 for materials and 2 new computers were funded.

3. Anchor Bay artist show
Currently their art work was on display in the library.

4. Donation report
Current total is \$ 51,181.00

5. Other

E. ADJOURN

Meeting adjourned @ 9:30 pm

F. NEXT MEETING DATE - Wednesday May 24, 2017 @ 7:30 PM