

APPROVED 6/28/2017

**LIBRARY BOARD OF TRUSTEES MEETING
May 24 2017**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:30 pm by Powers.
Members present: Powers, Earle, Lisica, Steffey, Weins
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Earle.
Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Weins, to approve minutes for May 3, 2017 meeting as presented, 2nd Earle. Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Report through May 19, 2017.
On motion by Weins, 2nd by Earle the financial report was accepted.
B. Monthly Fund Report – City Printout –
Received for the period ending May 31, 2017
C. City Treasurer report –
Not received.
- V. BUSINESS
A. OLD
1. Budget review
The city administrator presented the library board with her budget for the library incorporating the increased administrative fees. With discussion the board agreed that it was under obligation to set its own budget. On a motion by Weins, the board would not approve the new budget and maintain the budget submitted to the city last month, 2nd by Steffey. Motion approved.
B. NEW
1. Logo discussion
Weins provided 3 logos that were made by a graphic designer to modify the MailChimp email newsletter. Alterations were suggested and will be submitted to the graphic designer.

C. OTHER

D. ANNOUNCEMENTS, INFORMATION, ETC.

1. Program stats and upcoming events

2. Staff changes

Kaylea Austin (clerk) has left and Helen Van deVelde has been hired to fill her position. Maria Gardella (former library student intern) has been hired as substitute librarian.

3. Donation report

Current total is \$ 51,331.00

4. Other

E. ADJOURN

Meeting adjourned @ 9:00 pm

F. NEXT MEETING DATE - Wednesday June 28, 2017 @ 7:30 PM