

APPROVED 6/26/2019

**LIBRARY BOARD OF TRUSTEES MEETING
May 22, 2019**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:40 pm by Powers
Members present: Powers, Weins, Lisica, Steffey, Earle
Library staff present: Director: Thomas,
Friends of the Library Representative: Moira Willis
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Powers.
Agenda approved.
- III. APPROVE OF MINUTES
Motion made by Earle, to approve the minutes with amendment as presented, 2nd Weins. Minutes as presented were approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
- No public comments.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Data provided as of 05/16/2019 for period ending 05/31/2019.
Motion made by Weins, 2nd by Lisica to accept financial reports as presented. Motion approved.
B. Monthly Fund Report – City Printout –
Report received dated 05/16/2019 for the period ending 05/31/2019.
C. City Treasurer report –
Report received dated March 31, 2019.
- V. BUSINESS
A. OLD
1. TPG on LaBelle’s proposal -
TPG Group representative Brian Van Peteghem provided the viability of the LaBelle lighting proposal. TPG is the architect and general contractor for the ongoing library renovations. The options were to install new LED lighting fixtures or LED retrofitting the current fixtures. His opinion was that the cost and the needed lighting improvements were in favor of retrofitting. The library is also eligible for the DTE rebate on the energy saving plan.
Proposal was tabled for follow-up with LaBelle on more specifics.
2. Approve 2019/2020 budget
Weins provided data sheets on new budget and estimated tax revenue figures from the city. Overall the expenditures and revenue figures project a small surplus. After discussion, a motion was made by

Weins, 2nd by Steffey to approve the 2019/2020 budget and send it to the city. Motion approved as presented.

B. NEW

1. Approve TPG kitchen modifications/upgrades
The work has been completed and the accessibility and functionality has been noted by the users of the community room.
Motion made by Powers, 2nd by Lisica to approve payment for work done by TPG Group. Motion approved.
2. Discussion on opening Sundays
Steffey presented a need to provide library services on Sundays. Information was shared and discussed including issues of staffing, finance, etc. Various opinions were shared including implementing a trial/test period but the plan was tabled for additional data and strategies to implement and finance.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from May 2019 and upcoming events, programs
Library director highlighted event programs for April and distributed program calendar for June.
The MPL Children's Room Newsletter for May 2019 was distributed.
Children's librarian is continuing her school visits.
Art club made a \$100 donation after their art show at the library.
Summer reading program has started.
- B. Friend's Report – M. Willis
The Friends are progressing on their Second Hand Accessory Sale with Tea and Conversation on June 8th to raise money for the library.
- C. Staff – new hire
Sandy Komara (page position)
- D. Donation report -
Current total is \$ 60,395.00
The Gendernalik family has made multiple donations over the last few years.
- E. Other

VII. ADJOURN

. Meeting adjourned @ 9:30 pm

VIII. NEXT MEETING DATE - Wednesday June 26, 2019 @ 7:00 PM

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