

**LIBRARY BOARD OF TRUSTEES MEETING
January 27, 2016**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:40pm by Powers
Members present: Powers, Weins, Lisica, Steffey
Member excused: Earle
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Powers to approve agenda with addition of item IV.B.3,
2nd by Weins. Motion approved.
- III. APPROVAL OF MINUTES
Motion made by Steffey to approve minutes of December 2, 2015 as
presented, 2nd Powers. Motion approved.
- Public Discussion
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
None.
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Report dated January 22, 2016.
Motion made by Weins to accept as presented, 2nd by Lisica. Motion
approved.
B. Monthly Fund Report –
City report dated January 26, 2016.
C. City Treasurer report –
Report received dated November 30, 2015.
- V. BUSINESS
A. OLD
B. NEW
1. Approve TPG’s final contract change order
Itemized invoice for \$537.00 was presented for renovation changes.
Motion made by Weins, 2nd by Powers to pay the amount requested.
Motion approved.
2. DTE Grant
The library director noted work is being done on securing an energy
efficiency grant for upgrading the lighting and electrical system for the
next phase of building renovations.
3. Approve TPG’s final payment for library renovations
Invoice for final payment of \$70,775.44 was received. Motion made
by Powers, to approve payment as presented, 2nd by Steffey. Motion
approved.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

Library director presented a review of past programs and distributed list of scheduled activities for February.

B. Friends report

They have various activities including Painting at Camille's, bake sale, etc. which provided them with financial resources to supplement library needs. Currently they purchased 2 iPads for library use.

C. Donation report

Current total stands at \$48,052.00

D. Other

VII. ADJOURN

Meeting adjourned @ 8:15 pm

VIII. NEXT MEETING DATE - February 24, 2016@ 7:30 PM