

**LIBRARY BOARD OF TRUSTEES MEETING
WILL BE HELD BY JOINING INFO:**

meet.google.com/vgu-gxhe-tpn

Join by phone +1 508-812-8419 (PIN: 957703570)

Notice is hereby given that the regular Library Board meeting will be held by above info. Public participation will be allowed.

This change is in accordance with Governor Whitmer and the Michigan Department of Health and Human Services' recommendation designed to help prevent the spread of the Coronavirus Disease 2019(COVID-19) and in conformance with Executive Directive No. 2020-2.

For current and up-to-date information regarding the Coronavirus visit <http://Michigan.gov/Coronavirus> or <http://www.CDC.gov/Coronavirus>

**LIBRARY BOARD OF TRUSTEES MEETING
JUNE 24, 2020
MINUTES**

I. CALL TO ORDER –

Meeting called to order at 7:40 pm by Weins

Members present: Weins, Lisica, Steffey, Duhaime, Powers (at 8:15)

Library staff present: Director, Thomas, Assistant Director Goike

Friends of Library Representative present: M. Willis

II. APPROVAL OF AGENDA

Motion made by Lisica to approve agenda with additional items, 2nd by Steffey.

Agenda approved.

III. APPROVAL OF MINUTES

Motion made by Steffey to approve minutes of the May 27, 2020 meeting as presented, 2nd by Duhaime.

Minutes approved.

Public Discussion

This is an opportunity to comment on items that are not on the agenda.

Comments need to be addressed to the Board.

If you wish to be heard on any agenda item, please identify yourself and give agenda item

No public present.

FINANCIAL REPORTS

A. Monthly expenses and revenues – as of 06/17/2020

Weins noted that the data shows the library at end of fiscal year is under budget. There were no issues except further discussion on the administrative fees imposed by the city.

Weins made a motion to accept financial report as presented. 2nd by Steffey.

Motion approved.

B. Monthly fund report – City printout – as of 06/17/2020

Received for period ending June 30, 2020

C. City Treasurer report –

Received dated May 19, 2020.

If you wish to be heard on any agenda item, please identify yourself and give agenda item.

IV. BUSINESS

A. OLD

1. Discussion / Approval TPG adult side project – Brian VanPeteghem

Project manager presented itemized plan for renovation and cost. Renovations to be implemented through July include carpet and painting in adult area, 3 offices, behind the Circulation area and rearranging of YA and some non-fiction shelving. Motion made by Lisica implement the project with part 1,2, and 3, supported with 2nd by Steffey.

Motion approved.

B. NEW

1. Discussion/Approval of 2020-2021 Budget

Weins presented draft of budget. After discussion and adjustments, Weins made motion to approved revised budget, 2nd made by Steffey. Motion approved.

C. OTHER

V. ANNOUNCEMENTS, INFORMATION, ETC.

A. Friends report – M Willis

No updates due to the COVID-19 situation.

B Reopening report

Thomas noted the progress on the library reopening plan.

C. Hoopla activation

Service has been implemented with email & PIN access available. More publicity will be provided.

D. Donation report

\$61,359.00

E. Free little library project

Eagle scout will provide for three additional locations: City hall, library grounds and at 25 mile & Ridge Road (Vicki Oleksinski property).

F. K. Marra

Children's programming has been made available via the internet/facebook. Including activity kits available in library lobby, virtual summer reading,etc.

G. Other

ADJOURN

Meeting adjourned at 9:40 pm

NEXT MEETING DATE – JULY 29, 2020 at 7:30pm

APPROVED 7/29/2020