

**LIBRARY BOARD OF TRUSTEES MEETING  
July 22, 2015**

**MINUTES**

- I. CALL TO ORDER  
Meeting called to order at 7:35pm by Powers.  
Members present: Powers, Earle, Weins, Steffey  
Library representative: Director: Thomas,  
  
PUBLIC DISCUSSION  
No public discussion
- II. APPROVAL OF AGENDA  
Motion made by Lisica to approve agenda as presented, 2<sup>nd</sup> by Steffey. Motion approved.
- III. APPROVE OF MINUTES  
Motion made by Earle, 2<sup>nd</sup> Steffey to approve the June 23rd minutes. Motion approved.
- IV. FINANCIAL REPORTS
  - A. Monthly expenses and revenues (Sandi's report)  
Motion made by Lisica, 2<sup>nd</sup> by Steffey to accept report (as of 06/30/2015) as presented. Motion approved.
  - B. Monthly Fund Report – City Printout –  
Presented dated 07/16/2015 for the period ending 06/30/2015
  - C. City Treasurer report –  
Report dated May 31, 2015 received
- V. BUSINESS
  - A. OLD
    - 1. Budget amendments  
Tabled
    - .
    - 2. TPG report – B.VanPetegham  
Representative answered renovation questions from June meeting. TPG provided a new drawing and a preliminary budget proposal for the project. Motion was made by Weins, 2<sup>nd</sup> by Powers to approve the renovations with a cost not to exceed \$90,000. Motion approved
    - 3. Receipt printer value printed  
Request was made in previous discussion to print the price of the item being checked out by library users. This feature is not in the SLC program utilized by the member libraries.
  - B. NEW
  - C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from programs, upcoming events

Meet heroes program is going on, Teen art club is set.

B. Digitizing newspapers ?, scanning photos

Question of converting local newspapers to long term storage arose. Currently the library has older issues of the Anchor Bay Beacon and The Bay Voice on microfilm but storage technology has changed. The library is doing a progressive scan of local photographs in its collection. Scanning of newspapers and converting microfilm to digital format is very expensive and currently finances are not available. There is also the issue of determining the definition of "local newspapers".

B. Charging station

Will be installed to provide phone and laptop charging.

C. SLC Board change - - S. Lisica

Representation to the SLC board will transfer to Chesterfield Public Library.

Libraries that are class IV rotate representation.

E. Donation report

Total is same as last month

VII. ADJOURN

Meeting adjourned @ 9:20 pm

VIII. NEXT MEETING DATE - Wednesday August 26, 2015@ 7:30 PM

**APPROVED 8/26/2015**