

Approved 3/28/2018

**LIBRARY BOARD OF TRUSTEES MEETING  
February 28, 2018**

**MINUTES**

- I. CALL TO ORDER  
Meeting called to order at 7:30 pm by Powers.  
Members present: Powers, Earle, Weins, Lisica, Steffey,  
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA  
Motion made by Lisica to approve agenda as presented, 2<sup>nd</sup> by Weins.  
Motion approved.
- III. APPROVE OF MINUTES  
Motion made by Earle, to approve minutes as presented, 2<sup>nd</sup> Weins.  
Motion approved.
- PUBLIC DISCUSSION  
This is an opportunity to comment on items that are not on the agenda.  
Comments need to be addressed to the Board.  
No public discussion
- IV. FINANCIAL REPORTS  
A. Monthly expenses and revenues – Sandi’s report  
Data as of 02/23/2018. Questions arose as to the city’s method of charging fees beyond the lump sum amount negotiated last year. Issues on charges will be addressed with city administration. Motion made by Weins, 2<sup>nd</sup> by Powers to accept as presented. Motion approved.  
B. Monthly Fund Report – City Printout –  
Received for the period ending 02/28/2018  
C. City Treasurer report –  
Not received.
- V. BUSINESS  
A. OLD  
1. Director evaluation  
Evaluation was done and Powers will review with Thomas.
- B. NEW  
1. New landscape plan – M. Weins  
Written proposal was presented by Maryanne Weins for changing and upgrading the landscape around the library building. After discussion, motion was made by Powers, 2<sup>nd</sup> by Weins to approve the project. Motion passed.  
2. Strategic plan  
Thomas presented the “Strategic Plan for MacDonald Public Library 2018-2021” Board members felt that further discussion, examination and codifying the written document was necessary.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Program stats from January programs, upcoming events, programs

B. Winter reading challenge

Winter Reading program statistics were provided. This program which was sponsored by Mark Cuban, awarded the library \$1500 based on their performance. The MacDonald Public Library was one of 100 participating libraries..

C. Donation Report

Current total \$ 52,890.00

D. Other

VII. ADJOURN

Meeting adjourned @ 8:55 pm

VIII. NEXT MEETING DATE - Wednesday March 28, 2018 @ 7:30 PM