

APPROVED 3/22/17

**LIBRARY BOARD OF TRUSTEES MEETING
February 22, 2017**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:40 pm by Powers.
Members present: Powers, Earle, Lisica, Steffey
Member excused: Weins
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Powers to approve agenda as presented, 2nd by Steffey.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Powers, to approve minutes for January 25, 2017 meeting as presented, 2nd Steffey. Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Report through February 17, 2017.
On motion by Lisica, 2nd by Powers the financial report was approved.
B. Monthly Fund Report – City Printout –
Received for the period ending February 28, 2017
C. City Treasurer report –
Not received.
- V. BUSINESS
A. OLD
1. Explanation of service fees plus additional charges questioned –
B. Weins
Some explanation was provided by the City Clerk for some of the new fees charged to the library by the city. Board members felt that the city administration does not provide a collaborative process on imposing new fees on short notice that impact the library budget.
2. Personnel committee recommendations
Discussion on previous recommendation was noted with conforming adjustments made for state minimum wage guidelines. On a motion made by Steffey and 2nd by Lisica, motion was approved with Powers voting no

- B. NEW
- 1. Budget for 2018-2019
Preliminary work sheets and additional notes needing clarification were distributed but discussion and approval was tabled.
- C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from February 2017 programs and upcoming events
- B. New Baltimore 150th birthday – pre-celebrations events
Meetings are planned for events through the summer which include a car show, quilt show, etc. Programs will be organized by city business groups.
- C. Communications
Valentine cards were created for the library trustees through the library's children programs.
- D. Donation report
Current total is \$ 50,890.50.
- E. Other

VII. ADJOURN

Meeting adjourned @ 8:35 pm

VIII. NEXT MEETING DATE - Wednesday March 22, 2017 @ 7:30 PM