

**LIBRARY BOARD OF TRUSTEES MEETING
December 6, 2017**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:35 pm by Powers.
Members present: Powers, Lisica, Steffey, Weins
Member excused: Weins
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Powers to approve agenda as presented, 2nd by Earle.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Earle, to approve minutes with change to item V.4.
adding the phrase "starting next spring in stages" .2nd by Powers. Motion
approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report
Report as of November 30, 2017.
Motion made by Powers, 2nd by Lisica to accept report. Motion Passed.
- B. Monthly Fund Report – City Printout –
Received for the period ending 11/30/2017
- C. City Treasurer report –
Report received dated October 31, 2017.
- A. OLD
1. Perks for Board members - S. Steffey
Steffey requested reconsideration of previous discussion of perks for
Board members. Following discussion, a motion was made by Lisica to
allow members the same perks as provided to library staff. It was
seconded by Steffey. Motion was approved.
2. Director evaluation
Tabled
- B. NEW
1. Approve 2018 library closing dates
Motion made by Powers to accept dates as presented. 2nd by Lisica.
Motion approved
3. Approve 2018 Board meeting dates

Motion made by Powers to accept dates as presented. 2nd by Steffey.
Motion approved.

C. OTHER

V. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program statistics from November and upcoming events, programs, etc.
- B. Friends bazaar report – C.Earle
Financial data was shared for the annual Fall Craft Show and Book sale for the current and previous 4 years. After expensed this year's profit of \$ 1,420 will be added to the Friends funds that are used to supplement library programs or special materials.
- C. Communiity share-cam – NB police Department
The library is participating in sharing security video if requested.
- D. Sexual harassment training - city
The city has scheduled 2 sessions for city/library employees.
- E. Donation report
Current total stands at \$52,587.00
- F. New librarian - Maria Gardella (intern) has been hired as permanent, part time librarian
- G. Window painting –
Anchor Bay art student will paint scenes/ characters on library windows
- H. Fund raising – Emerson's by the Bay
They will participate in fund raising program for the library.
- I. City employee retirement – Mary Kaminski
- J. Other

VI. ADJOURN

Meeting adjourned @ 8:50 pm

VII. NEXT MEETING DATE - Wednesday January 24, 2018 @ 7:30 PM