

APPROVED 9/28/2016

**LIBRARY BOARD OF TRUSTEES MEETING
August 24, 2016**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:45 pm by Powers.
Members present: Powers, Weins, Lisica, Steffey,
Member excused: Earle
Library staff present: Director: Thomas

- II. APPROVAL OF AGENDA
Motion made by Powers to approve agenda as presented, 2nd by Lisica.
Motion approved.

- III. APPROVE OF MINUTES
Motion made by Steffey, to approve minutes as presented, 2nd Powers.
Motion approved.

- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion

- IV. FINANCIAL REPORTS
 - A. Monthly expenses and revenues – Sandi’s report
Report as of August 16, 2016. Tabled
 - B. Monthly Fund Report – City Printout –
Received for the period ending 08/31/2016
 - C. City Treasurer report –
Dated report as of July 31, 2016.

- V. BUSINESS
 - A. OLD
 - 1. Discussion on a newsletter
Method of library communication with patrons and content was
discussed using email addresses available. Commercial products such
as Constant Contact or Mail Chimp were used by many organizations.
Pros and cons on the use of email addresses were noted. Thomas will
check with the Library Cooperative to determine options available.

 - B. NEW

 - C. OTHER

- VI. ANNOUNCEMENTS, INFORMATION, ETC.
 - A. Program stats from August 2016 programs, upcoming events, programs
Summer reading statistics showed 155 participants.
A total of 1158 kids participated in the various summer events at the library.
 - B. New hire – Michael Wing is leaving
 - C. McD nights - fundraiser
Five nights are scheduled at McDonalds on Green Street
 - D. Donation report
Current total stands at \$48,091.00
 - E. Other

- VII. ADJOURN
Meeting adjourned @ 8:34 pm

- VIII. NEXT MEETING DATE - Wednesday September 28, 2016 @ 7:30 PM