

**LIBRARY BOARD OF TRUSTEES MEETING
August 23, 2017**

MINUTES

I. CALL TO ORDER

Meeting called to order at 7:40 pm by Powers.
Members present: Powers, Earle, Lisica, Steffey
Library staff present: Director: Thomas

II. APPROVAL OF AGENDA

Motion made by Steffey to approve agenda as presented, 2nd by Earle. Motion approved.

III. APPROVAL OF MINUTES

Motion made by Powers, to approve minutes for June 28, 2017 meeting as presented, 2nd Earle.
Motion approved.

PUBLIC DISCUSSION

This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion

IV. FINANCIAL REPORTS

- A. Monthly expenses and revenues – Sandi’s report through 08/09/2017
Motion made by Weins to accept the report, 2nd by Lisica. The financial report was accepted.
- B. Monthly Fund Report – City Printout –as of August 17, 2017
Received for the period ending July 31, 2017 and dated July 21, 2017
- C. City Treasurer report –
Received report dated July 30, 2017.

V. BUSINESS

A. OLD

- 1. Budget review -administrative cost allocation – B. Weins
Weins presented the work study meeting with the city about the increase in administrative fees from the previous \$10,000 to the modified \$15,000. The library board also made its concern known about the parking lot and its need to remain as part of the library campus.
Weins made a motion to adopt the new fee with the understanding that the amount will come up for review with the city for the next budget year. Motion was 2nd by Powers. Motion was approved
- 2. Logo discussion – approve new drawing - B.Weins
Ongoing discussion of revisions. No decision made. Tabled.
- 3. TPG report
Information and floor plan provided on phases to complete library renovation project.
No action needed.

B. NEW

- 1. Little Free Library - discussion

C. OTHER

D. ANNOUNCEMENTS, INFORMATION, ETC.

1. Program stats from August 2017, upcoming events, programs
Participation exceeded last year's totals. Data sheet provided noted 171 kids participated with Reading logs. This year the recreation center kids were active in some programs at the library. Grand total of 1158 people participated in various summer programs.
2. SLC - Tutor.com
The Library Cooperative is going to replace the Newsbank service with an online tutoring service. Intent is to assist students with their assignments.
3. Donation report
Current total is \$ 51,401.00
4. Staff addition
Cathy Derrick (page) has been hired.
5. Other

VI. ADJOURNMENT

Meeting was adjourned by Powers at 9:00 pm.

Next meeting date is Wednesday September 27, 2017 @ 7:30 PM