

APPROVED 9/26/2018

**LIBRARY BOARD OF TRUSTEES MEETING
August 22, 2018**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:40 pm by Powers
Members present: Powers, Weins, Lisica, Steffey, Earle
Library staff present: Director: Thomas
- II. APPROVAL OF AGENDA
Motion made by Weins to approve agenda as presented, 2nd by Lisica.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Earle, to approve minutes as presented, 2nd Weins.
Motion approved.
- PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public discussion
- IV. FINANCIAL REPORTS
A. Monthly expenses and revenues – Sandi’s report
Data provided as of 08/13/2018 for period ending August 31, 2018.
Motion made by Weins, 2nd by Powers to accept as presented. Motion approved.
B. Monthly Fund Report – City Printout –
Printout received dated 08/20/2018 for the period ending 08/30/2018.
C. City Treasurer report –
Report received was dated June 30, 2018.
- V. BUSINESS
A. OLD
1. Little Free Library
Thomas will seek approval of the location and installation of the 4 “little buildings”. She will check with the city DPW department about installation requirements.
2. Digitized newspapers – Annette Goike working with Historical Society
Local newspaper is now available in the library in digitized format.
Total data is 174 gigabytes (98000 images). Internet access requires further research and access is only available on a computer in library.
3. Library Newsletter – suggestion from S. Steffey
Steffey suggested adding a staff introduction column in newsletter and it will begin with October issue.

B. NEW

1. TPOAM new statement of account as of 08/08/2018
Additional invoice of \$6069.50 was received from Berry-Moorman for their legal services. Motion made by Steffey to approve payment with 2nd by Weins. Motion approved.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

- A. Program stats from August 2018 and upcoming events
The library will have a Harry Potter activity with the Recreation Center on July 31st.
- B. MPL Children's Room news as of 8/2018 – K.Marra
August happenings were shared with newsletter. Maria Gardella also shared a written outline of the Gaming Club.
- C. Friends open house
Event schedule was updated for the September 14th date which will take place with activities scheduled from 6pm to 8pm.
- D. Donation Report
\$52,954.00
- E. New employee
Brianna Steele (page)
- F. Conference
A written report by librarian A.Goike of her attendance of the American Library Association conference was shared with the library board.
- G. Other

VII. ADJOURN

Meeting adjourned @ 8:40 pm

VIII. NEXT MEETING DATE - Wednesday September 26, 2018 @ 7:30 PM