

APPROVED 9/23/2015

**LIBRARY BOARD OF TRUSTEES MEETING
August 26, 2015**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:45pm by Powers.
Members present: Earle, Steffey, Lisica, Weins
Library staff present: Director: Thomas
- PUBLIC DISCUSSION
No public discussion
- II. APPROVAL OF AGENDA
Motion made by Lisica to approve agenda as presented, 2nd by Powers.
Motion approved.
- III. APPROVE OF MINUTES
Motion made by Weins, 2nd Powers to approve the July 22, 2015 minutes
as presented. Motion approved.
- IV. FINANCIAL REPORTS
- A. Monthly expenses and revenues – Sandi’s report
Motion made by Weins, 2nd Steffey to accept as presented. Motion
approved.
 - B. Monthly Fund Report – City Printout –
Presented for the period ending 08/31/2015 and dated 08/13/2015.
 - C. City Treasurer report –
Provided for June 30, 2015.
- V. BUSINESS
- A. OLD
 - 1. Donation report – S.Steffey, C.Earle, B.Weins
A discussion on options for communication with local organizations
such as the Bayrama Group, Anchor Bay Foundation etc. as well as
businesses to sponsor portions of library renovations as opposed to
just donation of monies.
 - 2. TPG report
Thomas did a walkthrough with the construction manager. No start
date has been set.
- B. NEW
- 1. Adopt policy – city phone use (handout)
Memo was received from Mayor John Dupray regarding the city policy on
phone use. Motion made by Weins, 2nd by Lisica to approve this policy for
library staff. Motion approved.

2. Little Camille ad

Director noted the restaurant offered to place ads on their menu from city businesses including the library. Board members felt the venue and cost were not appropriate.

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Stats from November programs, upcoming events

Summer reading program had 205 participants and other children events had an attendance of 1119.

Fall programs include a Tuesday Book Club, Art Club for Teens and Girls Love Mail Party.

B. City Department information

Name tags for employees issued, Siren installation soon, Mexican restaurant plans, Burger King & Popeyes restaurant plans, 3 new bike rack installations.

C. Online Resources statistics – 06/2014 to 06/2015

The library provides access to 64 online databases provided/paid by the library, the library cooperative and the state of Michigan.

D. Director evaluation (handout)

Forms and related items will be emailed for the next meeting

E. Donation report

Current total is same as last month.

F. New employee

Patty Kempisty has been hired as a clerk

G. Charging station has been installed. Thank you letter will be sent to Patty Gendernalik (Gendernalik Funeral Home).

VII. ADJOURN

Meeting adjourned @ 8:45 pm

VIII. NEXT MEETING DATE - September 23, 2015@ 7:30 PM